

For Official Use Only

Date Received:

Ref:

(insert name and contact details of

prospective applicant – see note 1)

Name: .....

Address: .....

Telephone:....., E-mail: .....

2) r

**SUBMISSION OF COMMENTS TO PRE-APPLICATION CONSULTATION:**

- 5) If you wish to make comments about the prospective development these should be submitted to the prospective applicant at: (insert postal/e-mail address/telephone to which consultation comments should be submitted to the prospective applicant or their representative in this matter – see note 6):

Name: .....

Address: .....

Telephone:....., E-mail: .....

- 6) no later than: (insert closing date for receipt of comments to 'PAC' – see note 7)

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Note:

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9) In addition to the requirements of Regulation 7(1), the following communit



11) the full details of which shall be published a minimum of 7 days in advance in:

## Guidance Notes for the Prospective Applicant/Agent :

1. Prospective Applicant: The applicant name as stated on the 'Proposal of Application Notice' must be the same as that which will be stated on any subsequent formal application for planning permission.
2. Agent: If an agent is being used (e.g. a Solicitor or an Architect) all correspondence regarding the submission will be sent to the agent by the Council.
- 3.

Additional Notifications: Prospective applicants should have a meaningful, proportionate engagement with those who can represent communities' views, in order to achieve this they should also seek to identify and serve the proposal of application notice upon other persons, community groups/stakeholders who may be affected by the proposed development – further guidance in this respect is provided in the PAC Process Pack produced by Argyll and Bute Council.

Public Event: The provisions of 11.04 require to be served

### What happens next

Within 21 days from receipt of the proposal of application notice the Planning Authority may require that the prospective applicant undertake additional consultation/public events/newspaper advertisement if, having due regard to the scale, nature and likely impact of the proposed development, it considers this necessary. If there is no response to a proposal of application notice by the Planning Authority within 21 days then only the statutory minimum 'PAC' activities will be required although prospective applicants will also be required to fulfil any additional activities specified in the proposal of application notice.

